



## \*MLS-Only Participation Application Packet

MLS Only Participation does not convey Primary or Secondary membership in the Northeast Wyoming REALTOR® Alliance (NEWRA) nor does it grant the participant the benefits, certain services or protection of REALTOR® membership.

As an MLS Only Participant, you may be eligible for the following services ONLY:

- ✓ Access to the FlexMLS System
- ✓ Access to use the Sentrilock Lockbox/Keycard System
- ✓ Advertise qualified active listings in the NEW Real Estate Magazine

You will NOT receive:

- ⊗ Protection, benefits or certain services provided to members of the NEW REALTOR Alliance.
- ⊗ Access to NEWRA provided free/reduced rate education.
- ⊗ Access to real estate contracts provided to members of the Wyoming Association of REALTORS®.
- ⊗ No eligibility to vote or hold office in either the NEWRA or NEWRA~MLS Committee.

**Requirements of MLS Only Participation:** Please initial and return with packet.

- \_\_\_\_\_ Must hold a current, valid Wyoming Real Estate License or be certified in Wyoming to engage in the appraisal of real property.
- \_\_\_\_\_ Must be a primary member of a Board of REALTORS in the state of Wyoming or contiguous state.
- \_\_\_\_\_ Must hold primary MLS membership in a Board of REALTORS in the state of Wyoming or a contiguous state.
- \_\_\_\_\_ Designated REALTOR (Broker) must be an active NEWRA MLS Only Participant for additional agents to participate.
- \_\_\_\_\_ All members holding a current, valid Wyoming Real Estate license or are certified by the WREC to appraise properties under the Designated REALTOR (Broker) are required to join as well.

**Additional documentation required to accompany your MLS Only Participant application:**

- A letter of good standing from your primary REALTOR® Association and their MLS.
- A copy of your Wyoming real estate license or appraiser certification. Must be licensed/certified in Wyoming to receive services.
- MLS Participation Agreement, MLS Broker Membership Application & Agreement and the MLS Office Membership Application & Agreement.
- Payment for all applicable fees (see price sheet). We accept checks, debit and credit cards.

This packet contains the forms needed to apply for a MLS Only Participation with the NEWRA - MLS. Email your completed forms to [newra@vcn.com](mailto:newra@vcn.com).

**Please allow 7 business days for processing.** Applications are not processed after 4:00 p.m. All forms marked with (\*) must be filled out and returned with your application along with any additional documentation listed below. For any questions regarding this MLS-Only Participation Packet or the process of joining, contact our office at (307) 682-2789.

**NEWRA~MLS**  
**\*MLS Only Participation Agreement**

I, \_\_\_\_\_  Designated REALTOR®/Broker  Salesman (Participant)  
from the real estate firm of \_\_\_\_\_, (Firm)  
request participation in the Northeast Wyoming REALTOR® Alliance - Multiple Listing Service.

In requesting participation, I understand that both the Firm and the Designated REALTOR®/Broker will be responsible for all fees assessed to Participant, and any user fees which are due and payable for individual services rendered. I understand, the Designated REALTOR®/Broker, is responsible for all licensees in the office and the licensees that access the MLS system through participation. It is also understood that The Firm is jointly and severally liable for all service fees incurred by the Firm and/or by said licensees.

Participant and Firm agree to indemnify and hold the MLS harmless from all claims and liability relating to Participant and Firm's use of the MLS system and services.

As a Participant, I have read, understand, and agree to abide by the NAR Code of Ethics and the MLS Rules & Regulations. Additionally, I understand that the information obtained from MLS is confidential proprietary market information which is available only to Participants of the MLS. I agree that I will only provide access to information from the MLS in accordance with the MLS Rules & Regulations. Violation of this provision is a violation of the MLS Rules & Regulations, and is subject to a fine or any other sanction provided for in the Board Bylaws and MLS Rules & Regulations

All data and photos submitted to the MLS becomes the property of the Northeast Wyoming REALTOR® Alliance - Multiple Listing Service. However, this does not restrict a Participants ability to use the data/photos. Further, Participant acknowledges that all data available to Participant through the MLS service and system is provided "as is" and neither MLS nor its data supplier makes any warranties, express or implied, as to its merchantability or fitness for a particular purpose. As a Participant, I agree to utilize all data received by the MLS in accordance with the MLS Rules and Regulations. Designated REALTOR®/Broker is hereby noticed that all data obtained from the MLS Computer System is federally copyrighted. Providing MLS information to unauthorized recipients may be a copyright violation. Any violation of said copyright will be prosecuted to the fullest extent of the law.

I understand that as/the Designated REALTOR®/Broker, authorizes all Wyoming licensees in the office mention above to have access to the MLS computer system through the office or their own personal computer equipment. I understand that agents licensed in the office that have signed the MLS Waiver may not in any way have access to or use of the MLS System or any services provided by NEWRA~MLS and further understand that by allowing access to unauthorized agents could result in fines and loss of privileges. I hereby authorize the MLS to work with any approved 3rd Party Vendor on my behalf.

This Participation Agreement may be terminated upon written notice to the MLS and can be terminated by the MLS in accordance with MLS Rules & Regulations. Upon termination, I understand all active listings will be removed from the MLS computer system and all data obtained by me from the MLS must be immediately destroyed (except those records required to be kept by law) or holder of said data will be in violation of the federal copyright.

Due to the serious nature of this agreement, the Designated Broker has agreed to review with each licensee in his/her office the potential consequences of a violation of the NAR Code of Ethics, NEWRA Bylaws and/or MLS Rules & Regulations, particularly as it relates to the unauthorized dissemination of MLS copyrighted information.

Broker Signature: \_\_\_\_\_ Date \_\_\_\_\_

Agent Signature: \_\_\_\_\_ Date \_\_\_\_\_

# \*NEWRA ~ MLS Participation Application

(To be filled out by all members applying for MLS Only Participation)

**Designation:**  Designated Broker/Owner  Agent (Salesman)  Appraiser

**Specialty:**  Residential  Commercial  Farm/Ranch  Property Mgmt.  Appraisal  Other: \_\_\_\_\_

**Personal Information:**

Mr.  Mrs.  Ms.

Name: \_\_\_\_\_ R.E. License#: \_\_\_\_\_

Residence Address: \_\_\_\_\_ City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Preferred Mailing: [  ] Home [  ] Office Preferred Phone: [  ] Home [  ] Office

If you are currently, or ever have been a REALTOR®, please state the location of Primary Board/Association Membership\*

\_\_\_\_\_  
NRDS#: \_\_\_\_\_

\* Note: Designated REALTOR® must submit a letter indicating membership in good standing from the local Board/ Association of primary membership with this application.

**Please allow seven (7) business days from date of receipt by Northeast Wyoming REALTOR® Alliance ~ Multiple Listing Service, Inc. for processing of this application.**

I agree to the following:

\_\_\_\_\_  
Initial To abide by the NEWRA~MLS Rules & Regulations and Policies and the Code of Ethics of the National Association of REALTORS including the obligations to arbitrate controversies arising out of real estate transactions as specified by Article 17 of the Code of Ethics as further specified in the Code of Ethics and Arbitration Manual of the NATIONAL ASSOCIATION OF REALTORS, as from time to time amended.

\_\_\_\_\_  
Initial I consent that the MLS, through its MLS Committee or otherwise, may invite and receive information and comment about applicant from any Member or other persons, and that applicant agrees that any information and comments furnished to the Committee by any person in response to the invitation shall be conclusively deemed to be privileged and not form the basis of any action for slander, libel, or defamation of character, and

\_\_\_\_\_  
Initial I certify that I hold a current, valid Wyoming Broker's or Salesperson's license or am licensed or certified by an appropriate Wyoming regulatory agency to engage in the appraisal of real property.

I hereby apply for participation in the Northeast Wyoming REALTOR® Alliance ~ Multiple Listing Service as an MLS Only Participant. I understand that there is a 72-hour waiting period in which my information will be verified. I understand that failure to satisfy any requirements of participation will result in the immediate denial of my application. I agree to abide by the NEWRA~MLS Rules & Regulations and the NAR Code of Ethics. I certify that the information provided herein is true and correct.

\_\_\_\_\_  
Broker/Salesman/Appraiser Signature

\_\_\_\_\_  
Date

# NEWRA ~ MLS New Office Application

(To be filled out by the Designated Broker)

Office Name \_\_\_\_\_

WREC License # for Office (if applicable) \_\_\_\_\_ (Appraisers use your License #)

Street Address \_\_\_\_\_ City \_\_\_\_\_ ST \_\_\_ Zip \_\_\_\_\_

Office Telephone \_\_\_\_\_ Fax: \_\_\_\_\_

Office Email Address \_\_\_\_\_

Billing Email Address: \_\_\_\_\_

Web Address \_\_\_\_\_

Designated REALTOR®/Broker Name: \_\_\_\_\_

Name and location of Primary Board/Association Membership\*: \_\_\_\_\_

Office NRDS#: \_\_\_\_\_ Broker NRDS#: \_\_\_\_\_

**\*Note:** Designated REALTOR® ( Broker ) must provide the NEWRA Multiple Listing Service with a letter indicating membership in good standing from the local Board/Association of primary membership, attached hereto and made a part hereof.

The NEWRA ~ Multiple Listing Service requires the Designated REALTOR®/Broker to complete and sign a MLS Only Participation Agreement to be kept on file with NEWRA ~ Multiple Listing Service. Computer access will not be granted until the above information is verified and a fully executed MLS Participation Agreement is on file.

**Please allow seven (7) business days from date of receipt by NEWRA ~ Multiple Listing Service. for processing of this application.**

I agree as a condition of participating in the Northeast Wyoming REALTOR® Alliance - Multiple Listing Service, Inc. to abide by all relevant MLS Rules and Regulations and other obligations of participation including payment of fees. I further agree to be bound by the Code of Ethics on the same terms and conditions as Board/Association members including the obligation to submit to ethics hearings and the duty to arbitrate contractual disputes with other REALTORS®/Brokers in accordance with the established procedures of the Board/Association. I understand that a violation of the Code of Ethics may result in termination of my Northeast Wyoming REALTOR® Alliance - Multiple Listing Service, Inc. privileges and that I may be assessed any fees which may be in addition to any discipline, including fines, that may be imposed.

\_\_\_\_\_  
Designated REALTOR®/Broker or Appraiser Signature

\_\_\_\_\_  
Date

